



CITY OF PASADENA

OFFICE OF THE CITY CONTROLLER

JULIE ST. JEAN, CPA
CITY CONTROLLER

1149 Ellsworth Dr.
Pasadena, Texas 77506

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Post Office Box 672
Pasadena, Texas
77501

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Telephone:
713-477-1511

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Fax:
713-920-7939

Unclaimed Property Claim Form

Attach the following information with this completed Claim Form:

1. Copy of driver's license; or
2. Federal Tax ID number (if applicable); or
3. Any official form used for identification;
4. List of all addresses used that may be associated with property being claimed, including post office box numbers (use back of this form if necessary).

Claimants are required to provide the City with sufficient proof and documentation to substantiate entitlement to payment. You must be eighteen years or older to claim property.

Claimant Information:

Name: _____

Address: _____

City: _____ State/Zip Code: _____

DL#: _____ Phone: _____

The named Claimant hereby certifies that his claim for property presumed abandoned is valid and just, that all statements herein are true and correct, and that upon payment of this claim said Claimant will indemnify and hold harmless the City of Pasadena, their Officers and employees, from any damages, claims or losses of any kind resulting from the payment of the above described property to claimant.

Claimant Signature: _____ Date: _____

Mail completed property claim form and attachments to:

City of Pasadena
Attention: City Controller Office
P.O. Box 672
Pasadena, TX 77581

Or scan and email to unclaimedproperty@pasadenatx.gov

Please do not email any other identification that includes a social security number